



REPUBLIC OF CROATIA
CROATIAN BUREAU OF STATISTICS



REPUBLIC OF CROATIA
MINISTRY OF FINANCE
CUSTOMS ADMINISTRATION

STRUCTURE OF THE INTRASTAT FORM FIELDS

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1. Contents of the Intrastat form

The Intrastat form consists of two parts:

- the header of the form
- report items of the form.

1.1. The header of the Intrastat form

The header of the form contains information on the PSI, the Intrastat form (period, flow and type of the form) and on a PSI agent, if any, which refer to all items concerning the defined reporting period, PSI and flow of goods.

Description of the header of the Intrastat form

Field 0: Flow of goods

- mandatory field

Indicates a flow of goods in respect of whether it includes an arrival in or dispatch from the Republic of Croatia, and it may consist of the following two values:

1 – arrival

2 – dispatch

- reference data:
- FLOW OF GOODS code book
- **char** field type (1)

Field 1: Information on PSI

Consists of three (3) subfields:

Subfield 1a: PSI ID number

- mandatory field

Unambiguously defines PSI, uses **HR + OIB** as an identification number of PSI.

- field size (2 + 11)
- **char** field type (13)

Subfield 1b: PSI name

- mandatory field

- PSI name
- **varchar** field type (200)

Subfield 1c: PSI address

- mandatory field

- PSI address
- **varchar** field type (200)

Field 2: Reference period	<ul style="list-style-type: none"> - mandatory field Defines a period for which the Intrastat form is submitted. - date field type (mm-yyyy)
Field 3: Total number of items	<ul style="list-style-type: none"> - mandatory field - total number of items in the reporting period - num field type (5) – 99999 format
Field 4: Information on agent	<ul style="list-style-type: none"> - mandatory field <u>(if an agent reports on behalf of the PSI)</u> - not mandatory (if a PSI reports on its own)
Consists of four (4) subfields:	
Subfield 4a: agent's ID	<ul style="list-style-type: none"> - mandatory field - unanimously defines the agent - agents – residents HR + OIB - agents – non-residents GEO + ID (ID in agent's country) - field size (2 + 18) – (HR+ OIB or GEO + ID) - char field type (20)
Subfield 4b: Agent's name	<ul style="list-style-type: none"> - mandatory field - agent's name - varchar field type (200)
Subfield 4c: Agent's address	<ul style="list-style-type: none"> - mandatory field - agent's address - varchar field type (200)
Subfield 4d: Agent's country	<ul style="list-style-type: none"> - mandatory field - agent's country - varchar field type (100)
Field 5: Information on Customs Administration	<ul style="list-style-type: none"> Not to be filled in by PSI. - fixed data records containing data on the Intrastat Department - varchar field type (300)

Field 6: Type of form - **mandatory field**
Defines the type of the Intrastat form in respect of its reporting purpose.
- reference data:
- TYPE OF FORM code book
- **char** field type **(1)**

Field 7: Reference number **Not to be filled in by PSI.**
Assigned to the Intrastat form as a confirmation of its reception in the Intrastat system.
- **num** field type **(10)** – **GG99999999** format

Field 8: Date - **mandatory field**
- date when Intrastat form was filled in
- **date** field type **(dd-mm-yyyy)**

1.2. Reporting items in the Intrastat form

This part of the Intrastat form contains items with information relating to a specific reporting period, PSI and flow of goods.

The obligation to fill in individual fields with reporting items of the Intrastat form is described in a separate document entitled Formal Controls of the Intrastat Form Fields, where formal controls of fields and rules for their filling in are explained in detail.

Fields with reporting items of the Intrastat form:

Field 9: Item - ordinal number of the item of the Intrastat form
- **num** field type **(5)** – **99999** format

Field 10: Commodity code Commodity code is an eight-digit commodity code according to the Combined Nomenclature (CN) at the EU level.
- reference data:
- COMBINED NOMENCLATURE code book with the appendix defining specific goods and movements of goods
- **char** field type **(8)**

Field 11: Description of goods Common trade name of goods.
It is not allowed to copy descriptions of goods from the Combined Nomenclature (CN).
Use of special characters such as: - / ! ; „ “ # \$ & % > < ® © ρ and others is not allowed.
- **varchar** field type **(400)**

- Field 12: Country of destination/consignment**
- code of an EU Member State to which goods are physically dispatched from the Republic of Croatia (country of destination) or code of an EU Member State from which goods are physically delivered to the Republic of Croatia (country of consignment)
 - reference data:
 - EU COUNTRIES – GEONOMENCLATURE code book
 - **char** field type **(2)**
- Field 13: Delivery terms**
- Consists of the following two subfields:
- a) delivery terms
DELIVERY TERMS – INCOTERMS code book
 - b) place of delivery
PLACE OF DELIVERY code book.
- 3 + 1 field size
 - **char** field type **(4)**
- Field 14: Nature of transaction**
- code of transaction type according to which a particular goods item was traded
 - reference data:
 - NATURE OF TRANSACTION code book
- Consists of the following two subfields:
- a) transaction type
 - b) breakdown of transaction type.
- 1 + 1 field size
 - **char** field type **(2)**
- Field 15: Mode of transport**
- code of transportation in which goods physically crossed the Croatian border
 - reference data:
 - MODE OF TRANSPORT code book
 - **char** field type **(1)**
- Field 16: County of origin**
- country of origin's code
 - reference data:
 - COUNTRIES – GEONOMENCLATURE code book
 - **char** field type **(2)**
- Field 17: Net mass (in kg)**
- Net mass means the weight of goods without any packaging.
It is expressed in kilograms rounded to three decimals.
- **dec** field type **(9.3)** – **999999999.999** format

Field 18:	Quantity in supplementary unit	<p>For commodity codes for which the Combined Nomenclature (CN) prescribes a supplementary unit, the quantity of goods is to be expressed in that prescribed supplementary unit rounded to three decimals.</p> <p>- dec field type (12.3) – 999999999 format</p>
Field 19:	Invoice value (in kuna)	<p>- value of sold or purchased goods expressed on the invoice in kuna. It is expressed as a whole number.</p> <p>- num field type (12) – 999999999999 format</p>
Field 20:	Statistical value (in kuna)	<p>Statistical value of goods is the value of goods at the Croatian border expressed in kuna. It is expressed as a whole number.</p> <p>- num field type (12) – 999999999999 format</p>

2. The list of code books used for filling in the Intrastat form

- COMBINED NOMENCLATURE CODE BOOK
- PLACE OF DELIVERY
- FLOW OF GOODS
- DELIVERY TERMS – INCOTERMS
- TYPE OF FORM
- NATURE OF TRANSACTION
- MODE OF TRANSPORT
- COUNTRIES – GEONOMENCLATURE
- EU COUNTRIES – GEONOMENCLATURE

All code books are available on the web page of the Intrastat survey.
<https://www.dzs.hr/Eng/intrastat/intrastat.htm>